

**TINJAUAN PELAKSANAAN STANDAR AKREDITASI KARS
BERDASARKAN STANDAR MANAJEMEN KOMUNIKASI DAN
INFORMASI (MKI) 16 DI RUMAH SAKIT UMUM DAERAH KELET
PERIODE APRIL 2017**

ENDANG ISMIYATI

(Pembimbing : dr Zaenal Sugiyanto, M.Kes)

*Rekam Medis&Info. Kesehatan - D3, FKes, Universitas Dian
Nuswantoro*

www.dinus.ac.id

Email : 422201401461@mhs.dinus.ac.id

ABSTRAK

Standar Manajemen komunikasi dan informasi ke 16 (MKI-16) berfokus pada kerusakan, kehilangan dan perlindungan dokumen dari gangguan, akses serta gangguan dari yang tidak sah. Di RSUD Kelet terdapat misfile dokumen rekam medis, dokumen rekam medis menumpuk di rak, dan ruang filing bocor saat musim hujan. Penelitian ini bertujuan untuk mengevaluasi pelaksanaan standar MKI 16 di RSUD Kelet. Penelitian ini adalah penelian deskriptif, pengumpulan data dengan observasi, wawancara dan kuisisioner. Hasil penelitian menunjukkan bahwa pendidikan terakhir petugas filing adalah SLTA. Lama kerja petugas 6 bulan, dan petugas belum pernah mengikuti pelatihan. Tersedia kebijakan dan prosedur serta sosialisasi tentang filing. Sarana/prasarana masih ada yang kurang. Beberapa petugas tidak optimal (100%) dalam menjalankan protap. Penilaian protap dengan elemen penilaian standar MKI 16 tidak sesuai. Terdapat kendala pada kegiatan filing namun sudah ada upaya untuk mengatasi kendala tersebut. Pelaksanaan standar MKI 16 diperlukan pendidikan dan pelatihan, perhitungan ulang kebutuhan rak filing, pemeliharaan ruang filing, pelaksanaan protap 100%. Mengimplementasikan kode warna dan menjaga kerapian dokumen rekam medis.

Kata Kunci : Kata Kunci : Akreditasi, KARS, MKI 16

**IMPLEMENTATION REVIEW OF KARS ACCREDITATION
STANDARDS BASED ON STANDARDS MCI-16 IN REGIONAL PUBLIC
HOSPITAL KELET PERIOD APRIL 2017**

ENDANG ISMIYATI

(Lecturer : dr Zaenal Sugiyanto, M.Kes)

*Diploma of Medical Record - D3, Faculty of Health Science,
DINUS University*

www.dinus.ac.id

Email : 422201401461@mhs.dinus.ac.id

ABSTRACT

Standards Management communication and information number 16 (MCI-16) focused on damage, loss and protection of documents from disruption, access and unauthorized disruption. In Regional Public Hospital Kelet there were medical records missfile, medical records build up on shelves, and filing room leaks during rainy seasons. This study aimed to evaluate implementation of standards MCI-16 in Regional Public Hospital Kelet. This study was a descriptive study, collecting data through observation, interviews and questionnaires. The results showed that filing officers were high school graduated, Officers work period was 6 months, and officers has never attended training. There were policies and procedures as well as socialization about filing. Facilities were still lacking. Some officers were not optimal (100%) when performing SOPs. SOPs Assessment with assessment elements standards MCI-16 was not compliant. There were constraints on filing activities but there have been efforts to overcome these constraints. Implementation of standards MCI-16 required education and training, recalculation filing shelf needs, filing space maintenance, 100% SOPs implementation. Implementing color codes and maintaining tidiness of medical records.or codes to reduce misfiles and keeping the document tidiness on the shelf

Keyword : Keywords: Accreditation, KARS, MKI 16